

giz Plot 23 Nakasero Road, P.O BOX 103822, Kampala-Uganda

**To all tenderers**

German Development Cooperation  
GIZ Office Uganda

E-Mail procurement-giz-uganda@giz.de Date 08.09.2026

**Transaction no.:** 7000023295  
**Project processing number:** G-018116-005  
**Internal order:** Output 02 (11488020000)  
**Country:** Uganda

**Type of procedure:** Public invitation to tender

**Invitation to submit a tender**

Dear Sir/Madam,

We intend to award a contract for the services/works described in the enclosed procurement documents.

**Subject:** Consultancy services for Supporting the implementation of e-bus pilot in Kampala, Uganda.

Please submit your eligibility document with the technical and financial bids by Tuesday 29<sup>th</sup> September 2026, 23:59 hours EAT in English only to [UG\\_Quotation@giz.de](mailto:UG_Quotation@giz.de) following the instruction/guide in the **Tender Advert**.

The email subject line should be in the form of: **7000023295- E-bus pilot in Kampal.**

Details of our submission requirements are explained in the enclosed terms and conditions for application. Tenders which are submitted after the deadline, or which do not comply with the terms and conditions for application, will not be considered.

By submitting your tender, you accept GIZ's General Terms and Conditions of Contract 2024 attached to this tender documents.

Please note that this is a public invitation to tender so there will be no negotiations.

Deutsche Gesellschaft für  
Internationale Zusammenarbeit (GIZ) GmbH

Registered offices  
Bonn and Eschborn, Germany

Friedrich-Ebert-Allee 32+36  
53113 Bonn, Germany  
T +49 228 4460-0  
F +49 228 4460-1766

Dag-Hammarskjöld-Weg 1-5  
65760 Eschborn, Germany  
T +49 6196 79-0  
F +49 6196 79-1115

E [info@giz.de](mailto:info@giz.de)  
I [www.giz.de](http://www.giz.de)

Registered at  
Local court (Amtsgericht)  
Bonn, Germany  
Registration no. HRB 18384  
Local court (Amtsgericht)  
Frankfurt am Main, Germany  
Registration no. HRB 12394  
VAT no. DE 113891176  
Tax no. 040 250 56973

Chairperson of the Supervisory Board  
Niels Annen, State Secretary

Management Board  
Thorsten Schäfer-Gümbel (Chair)  
Ingrid-Gabriela Hoven (Vice-Chair)  
Anna Sophie Herken

Commerzbank AG Frankfurt am Main  
BIC (SWIFT): COBADEFFXXX  
IBAN: DE45 5004 0000 0588 9555 00

Please note that when you submit a tender, it remains binding until the expiry of the bid validity period of 120 days from the date of submission. The contract will come into force when GIZ issues the contract award notice upon completion of the evaluation process.

The tender documents listed below must be submitted in full and as separate documents:

**Eligibility documents below (zipped)**

- Registered powers of attorney authorizing signatory/representative of the firm to sign agreements / documents on behalf of the firm.
- Current and valid Tax Clearance Certificate addressed to GIZ Uganda, or its equivalent. (GIZ TIN: 1000030896)
- Valid Current Trading License
- Registered URSB certificate of filing most recent Company Annual Returns or its equivalent
- Signed Outsourcing of data processing form.
- Signed Bid validity Document Confirming that bid is valid for 120 working days. Vendor to write up and sign.
- Summary of certified audited accounts for the last 3 financial years (2021, 2022 and 2023) with Average Annual turnover equivalent to 80,000 Euro
- Must have employed as on 31.12.2023 at least 3 persons on full time basis.
- In case of a consortium, the lead agency MUST meet the criteria stated above.
- At least 3 reference projects in development and implementation of urban public transport sector or in enterprise development sector raising each with a value of not less than Euro 50,000.
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**Technical bid, including an up-to-date curriculum vitae (CV) for each expert.**

**Financial bid should in the format provided (price schedule)**

When preparing the financial bid, The tenders received will be subject to a technical evaluation based on the CV in accordance with the technical assessment grid (see annex). Only tenders that score over 500 points in the technical evaluation will be accepted for the financial evaluation. Technical bids that fail to reach this cut-off point will be regarded as unsuitable.

The technical bid is weighted at 70% and the financial bid at 30%.

Please attach the 'Declaration by candidate/bidding consortium' (consortium declaration) signed by all members in case of bidding by Consortium.

Please also submit the annex 'Data processing services pursuant to Article 28 EU GDPR and technical and organisational measures'. Fill in the boxes for where explanation are required and have the document signed.



If you have any questions regarding the tender, please send them **no later than 5days to the tender submission deadline of 29.09.2026** to [procurement-giz-uganda@giz.de](mailto:procurement-giz-uganda@giz.de). All clarifications will be communicated simultaneously in writing to all interested parties.

### **Sustainability**

We have developed a Guide for Practising Corporate Sustainability (GPS) so that our contractors can learn about corporate sustainability at GIZ. We encourage all tenderers to complete the GPS online course and obtain the certificate.

Completing the GPS will not influence the award decision in this procedure. However, we would very much welcome your participation: <https://gps.giz.de/en/>.

**Yours sincerely, Deutsche Gesellschaft für**

**Internationale Zusammenarbeit (GIZ) GmbH**

Plot 23 Nakasero Road

GIZ Office Kampala

P.O. Box 103822

Kampala, Uganda

T +256 414 303 901

### **Annexes**

1. Application requirements of the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH for the award of contracts for services and works (in the current version)
2. General Terms and Conditions of Contract for Supplying Services and Works (in the current version)
3. Terms of reference
4. Technical Evaluation Criteria
5. Assessment grid for the technical evaluation of tenders
6. Eligibility assessment grid
7. Vendor Bid Sheet.
8. Outsourcing of data processing